****[](http://www.google.com/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&ved=0ahUKEwiqsa2Mp8_JAhWIsh4KHRg2DAcQjRwIBw&url=http://disney.wikia.com/wiki/File:Disney_International_Programs_logo.svg.png&psig=AFQjCNHRXmzsdO9wBINBR68uOan_SCVy5w&ust=1449768575216551)

**ACTIONS & DEADLINE DATES**

**July 10, 2023 - JANUARY 4, 2024 PROGRAM**

**(Exact dates subject to change)**

|  |  |
| --- | --- |
| **ACTION** | **DATE** |
|  | |
| Student deadline for submitting application documents to International Partner (IP) | **To be decided by IP** |
|  | |
| IP send to both Maria and Merryn:   1. Excel template with complete student data 2. Zip file with one PDF for each student. Use student names for PDF file names—must start with LAST name (e.g. Clay\_Merryn.pdf). Each PDF to contain:    1. TC3 Disney application    2. Passport or government ID    3. Unofficial academic transcript. | By Friday, January 27 |
|  | |
| TC3 review application documents and get additions/corrections as needed from IP | January 30 – February 9 |
|  | |
| TC3 issue Accuplacer ID numbers | By Friday, February 10 |
|  | |
| Students to take Accuplacer exam | By Friday, February 17 |
|  | |
| TC3 send Accuplacer results to IP and Disney | By Wednesday, February 22 |
|  | |
| Disney send application invitation emails to students | Between February 23 – 28 |
|  | |
| Each student submits online application, resume, and cover letter to Disney | Within 7 days of when Disney *sends* the invitation (*not* when student reads it.) For example, if Disney sends invitations on Thursday, students should submit documents no later than the next Wednesday by 11:59 PM |
|  | |
| Each student receives link from Disney to submit Role Checklist and to schedule their Disney presentation and interview. | Students need to respond *immediately* when they receive the link. |
|  | |
| Disney presentation and interviews | **March 2023. Javier to confirm exact dates.** |
|  | |
| Disney send offers to students and inform TC3 and IP | 1 – 2 weeks after interviews |
|  | |
| Student deadlines:   1. Go online to Disney site to:   a) Accept offer  b) Pay Disney Program Participation Fee ($390)  c) Upload passport   1. Inform IP of their accept/decline decision and pay TC3 Program Fee of $250 if accepting, along with $15 Accuplacer fee, if not already paid | Within 7 days of when Disney sends offer (*not* when student reads it.) |
|  | |
| IP send updated Excel spreadsheet to inform TC3 of student accepts/declines | Within 14 days after Disney sends offers to students |
|  | |
| TC3 send payment invoices to IP:  1) Accuplacer  2) Program Fee  3) Tuition and Fees  4) Health Insurance | Within 3 business days of receiving updated spreadsheet with accepts |
|  | |
| IP pay Accuplacer and Program Fee invoices. **TC3 cannot produce visa documents until these invoices are paid.** | Immediately upon receipt of invoices. University credit card is recommended for fastest processing (Visa, Mastercard, Discover only; not American Express or Diners) |
|  | |
| TC3 send visa documents directly to students | Within 5 business days of receiving payment |
|  | |
| Students make embassy appointments | As soon as visa documents are received |
|  | |
| Tuition and Fees and Health Insurance payments due from IP to TC3 | June 16, 2023 |